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Approved For Release 2005/08/24 : CIA-RDP94B01041R000300100002-4

3 January 1979

MEMORANDUM FOR: Acting Chief, Industrial Security
Branch, OS

FROM: 25X1A [redacted]
Acting Chief, Special Security Center

SUBJECT: Accreditation/Approval of Contractor
Facilities (U)

REFERENCE: Memo to C/SSC from AC/ISB dtd 13 Nov. 1979,
same Subject (U)

25X1A 1. A member of this office has conferred separately with [redacted] relative to the referenced memorandum. Based on those conversations, the following information is offered: (C)

a. Definitions and Criteria:

Criteria for SCI accreditation of Contractor Facilities under cognizance of CIA are taken from the "USIB Statement Establishing Physical Security Standards for Sensitive Compartmented Information Facilities" dated 30 April 1973. The definitions contained in Section I of this document are those commonly used by this office.

b. Approval/Accreditation:

When a Contractor Facility meets the cited criteria for a SCIF, an officer of this SSC issues a formal memorandum of accreditation. The specific terminology used is "_____ is hereby accredited as a SCIF authorized (open/closed) storage of (SI/TK/BYE) materials." When more than one room, vault, secure area etc... are involved and/or the codeword material

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involves more than one system and different storage or handling within the facility, this is carefully spelled out in the memorandum granting accreditation. Whenever USIB standards are not entirely met but accreditation is granted, a specific statement is contained in our memorandum to the effect that the accreditation constitutes a waiver of standards and the particular elements not meeting standards are enumerated. In all cases, the requesting office, OD&E, OL etc... is sent the accreditation for forwarding to the contractor.

c. Joint Usage with Other Agencies:

Occasionally the Agency will be contractually involved with a firm also engaged in SCI work with another Agency. When CIA has cognizance over the facility, we require the other using Agency to submit a Memorandum of Agreement (MOA) to this office. We then supply copies of the agreement to the cognizant CIA office for their records, coordination and retention at the Contractor Facility. Conversely, when a Contractor Facility is accredited for CIA use and another Agency has cognizance, this office prepares a formal MOA to the cognizant Agency who then has it signed by the Contractor's CSSO and a copy is returned to the SSC. This office then supplies each appropriate CIA office(s) with a copy of the signed MOA.

d. Handling, Reproduction, Destruction, Access etc:

Normally this office addresses itself solely to the physical security standards relative to accreditation of Contractor Facilities. Access, handling, registry etc... are matters normally handled with the contractor by the Contracting Officer, the Contracting Officer's Technical Representative and/or the Agency security officer with cognizance over the activity at the particular contractor.

2. If there are any further questions on this matter,
25X1A please direct them to [redacted] of this office. He
is the officer who most commonly handles SCI accreditations. (C)

25X1A [redacted]

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ORIG [redacted] lj (3 Jan. 79)

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